

**UNION  
SCHOOL  
DISTRICT**

**BOARD OF DIRECTOR'S  
December 5, 2024**

**Monthly Meeting  
Union High School Library**

UNION SCHOOL DISTRICT  
AGENDA  
December 5, 2024

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes: November 14, 2024 work session minutes and November 21, 2024 regular board meeting minutes.
- V. Announcements:
- VI. Correspondence
- VII. Visitor/Comments
- VIII. **Administration Report**
  - School Police Officer
  - Food Service Director
  - Technology Department
  - Maintenance Department
  - Special Education Director
  - Elementary Principal
  - High School Principal
  - Superintendent's Report
- IX. **Board Reports**
  - Finance Report
  - Personnel Report
  - Curriculum/Instruction & Matters
  - Buildings, Grounds & Transportation
  - Athletic Report
  - Career Center Representative
  - Riverview IU6 Representative
- X. Old Business
  - Approve the 2nd reading of the following policies (a-g):
    - a. Policy No. 116: Tutorial Instruction
    - b. Policy No. 118: Independent Study
    - c. Policy No. 119: Current Events
    - d. Policy No. 120: Human Development Program
    - e. Policy No. 121: Field Trips
    - f. Policy No. 124: Summer School
    - g. Policy No. 808.1: School Breakfast/Lunch Program-Charges
- XI. New Business
  - Approve the 1st reading of the following policies (a-c):
    - a. Policy No. 005: Organization
    - b. Policy No. 308: Employment Contract/Board Resolution
    - c. Policy No. 823: Opioid Antagonist

**XII.** Visitors/Comments

**XIII.** Adjournment

**UNION SCHOOL DISTRICT**  
**Administrative Reports**  
**December 5, 2024**

**I. School Police Officers**

**II. Food Service Director**

- Delivery of Marburger Milk will start on January 7, 2024
- In the process of researching a new Point of Sale System

**III. Technology Department**

- Support Tickets
  - 45 support tickets from 11/11/24 to 12/1/24
  - 440 support tickets from 8/1/24 to 12/1/24
- Working on bids for door/keyless entry security grant
- Working on quotes to replace the Network SAN device

**IV. Maintenance Department**

- Started running conduit for the PTAC units for the new Central Office.
- Ordered and received new lights and PTAC units for the new Central Office.
- Working with Berkshire Systems on an issue with the Sligo fire alarm strobe circuit.
- Removed the mower decks and installed the plows on the tractors. Also installed the plow and spreader on the truck.
- Installed a new faucet in the art room.
- Installed a new WIFI receiver on the gymnasium scoreboard.

**V. Special Education Director**

- Numbers Update-
  - 1 dismissal from Special Ed Services
- Life Skills Class
  - Organized a Thanksgiving meal donation for local families

**VI. Elementary Principal's Report**

- Turkey Trot - thank you to Ms. Frederick
- Ornament Painting - December 11
- Christmas Concert December 5 - thank you to Mr. Hepler
- Paper, Rock, Scissors Christmas fun- thanks Mrs. Coradi for the fun activity

**VII. High School Principal's Report**

- Professional Development Plan for 1/20 and 2/17

**VIII. Superintendent's Report**

- PCCD Grant - received
  - Currently getting specs to bid
    - Doors
    - Door Locks
    - Bollards
  - Printer
- Draft Version of MOU
  - 3 hourly employees requesting to be salary (no change in pay/benefit)
- Letter of Intent
  - Sent to BAI/PA Solar
  - Currently gathering utility information

**UNION SCHOOL DISTRICT**

**Finance Report**

**December 5, 2024**

**Board Action Requested**

- I. Treasurer's Report**  
Approve the Treasurer's Report for the month ending November 30, 2024.
- II. Accounts Payable List**  
Approve the Accounts Payable List for the month ending December 31, 2024.
- III. West Haven Voice Service Agreement**  
Approve the agreement with West Haven to provide Voice Services to the Union School District.
- IV. Tax Resolution**  
Adopt the resolution to not increase any school district tax for the 2025-2026 school year, at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. (Rate is 6.2%)
- V. 2025-2026 Budget Timeline**  
Adopt the 2025-2026 Budget Timeline.

**UNION SCHOOL DISTRICT**

**Personnel Report**

**December 5, 2024**

**Board Action Requested**

**I. Assistant Play/Musical Director**

Hire Sara Black as the Assistant Play/Musical Director for the 2024-2025 school year at the salary of \$800.00. All clearances are on file.

**UNION SCHOOL DISTRICT**  
**Curriculum Report**  
**December 5, 2024**

**Board Action**

**I. Conferences**

Approval is requested for staff attendance at the following conference/workshop, etc.:

- a. Conference: Improving School Performance Conference  
Staff: Jennifer Monnoyer, Megan Renfrew and Rebecca Dill  
Location: Sheraton Station Square, Pittsburgh PA  
Date: Sun.-Wed., January 26-29, 2025  
Approx. Cost: \$2,916.00  
Funding Source: General Fund

**II. Student Trips**

Approval is requested for the following student trips during the school year

- a. Student Trip: PMEA District Jazz Band  
Students: 1 Jazz Band Student and Jack Salter  
Location: Redbank Valley High School  
Date: February 14-15, 2025  
Approx. Cost: \$144.84  
Funding Source: General Fund
- b. Student Trip: PMEA District Chorus  
Students: 4 Choir Students and Jack Salter  
Location: River Valley High School  
Date: February 5-7, 2025  
Approx. Cost: \$1,402.30  
Funding Source: General Fund
- c. Student Trip: PMEA District Band  
Students: 6 Band Students and Jack Salter  
Location: Indiana High School  
Date: January 23-25, 2025  
Approx. Cost: \$1,623.10  
Funding Source: General Fund

**III. 2025-2026 Course Catalog Changes**

Approve the changes to the Course Catalog for the 2025-2026 school year.

UNION SCHOOL DISTRICT

Athletic Report

December 5, 2024

**Board Action Requested**

- I.       **5th & 6th Grade Boys Basketball Coach**  
Hire Bill Wiant as the 5th & 6th Grade Boys Basketball Coach for the 2024-2025 school year at the salary of \$200.00. All clearances are on file.
  
- II.       **5th & 6th Grade Boys Basketball Volunteer**  
Approve Kerry Graham as a volunteer for 5th & 6th Grade Boys Basketball for the 2024-2025 school year. All clearances are on file.
  
- III.       **Jr. High Boys Basketball Volunteer**  
Approve Caden Rainey as a volunteer for Jr. High Boys Basketball for the 2024-2025 school year. All clearances are on file.
  
- IV.       **3rd & 4th Grade Girls Basketball Volunteer**  
Approve Brooke Shirey and Amanda Myers as volunteers for 3rd & 4th Grade Girls Basketball. All clearances are on file.